## II Faculty Organization

1. Kwansei Gakuin University Faculty Members

| Undergraduate School, Department, etc. |  | Full-time Instructor |  |  |  |  |  |  |  |  |  | Assistant | $\begin{aligned} & \text { Number of Full-iime } \\ & \text { Instructors Required by } \\ & \text { Standards for } \\ & \text { Establisment of } \\ & \text { Universities } \\ & \hline \end{aligned}$ |  | Number of <br> Enrolled <br> Students per <br> Full-time <br> Instructor <br> [Table 4 (B)/Total <br> (A)] | Part-time Instructor | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Professor |  | Associate Professor |  | Lecturer |  | Assistant Professor |  | Total (A) |  |  |  |  |  |  |  |
|  |  |  | Special Professor (included in the total) |  | Special Professor (included in the total) |  | Special Professor (included in the total) |  | Special Professor (included in the total) |  | Special Professor (included in the total) |  |  | Professors among them |  |  |  |
| School of Theology |  | 7 | 0 | 4 | 0 | 0 | 0 | 2 | 1 | 13 | 1 |  | 8 | 4 | 11.5 |  |  |
| School of Theology Subtotal |  | 7 | 0 | 4 | 0 | 0 | 0 | 2 | 1 | 13 | 1 | 0 | 8 | 4 | 11.0 | (19) | Administrative Assistant 4 <br> Teaching Assistant 4 Learning Assistant 3 |
| School of | Department of Culture and History | 23 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 26 | 0 |  | 12 | 6 | 44.1 |  |  |
| Humanities | Department of Integrated Psychological Science | 13 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 14 | 0 |  | 9 | 5 | 49.4 |  |  |
|  | Department of Literature and | 29 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 31 | 0 |  | 13 | 7 | 43.8 |  |  |
| School of Humanities Subtotal |  | 65 | 0 | 5 | 0 | 0 | 0 | 1 | 0 | 71 | 0 | 2 | 34 | 18 | 44.5 | (165) | (Assistant:Contract Assistant 2) <br> Administrative Assistant 6 <br> Teaching Assistant 44 <br> Learning Assistant 29 |
| School of Sociology | Department of Sociology | 29 | 0 | 12 | 2 | 0 | 0 | 0 | 0 | 41 | 2 |  | 28 | 14 | 67.2 |  |  |
|  | General Education, etc. | 6 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | 10 | 0 |  | 0 | 0 | 0.0 |  |  |
| School of Sociology Subtotal |  | 35 | 0 | 15 | 2 | 0 | 0 | 1 | 0 | 51 | 2 | 0 | 28 | 14 | 53.0 | (75) | Senior Teaching Assistant 2 <br> Administrative Assistant 1 <br> Teaching Assistant 20 <br> Learning Assistant 7 |
| School of Law and Politics | Department of Law | 28 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 29 | 0 |  | 22 | 11 | 75.7 |  |  |
|  | Department of Political <br> Science | 9 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 11 | 1 |  | 11 | 6 | 64.5 |  |  |
|  | General Education, etc. | 11 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 13 | 0 |  |  |  | 0.0 |  |  |
| School of Law and Politics Subtotal |  | 48 | 1 | 5 | 0 | 0 | 0 | 0 | 0 | 53 | 1 | 0 | 33 | 17 | 54.4 | (98) | Senior Teaching Assistant 3 Teaching Assistant 21 Learning Assistant 18 |



| School of Science and Technology Subtotal | 78 | 0 | 19 | 0 | 15 | 13 | 25 | 24 | 137 | 37 | 8 | 72 | 36 | 15.6 | (31) | (Assistant:Contract Assistant 8) <br> Laboratory Technician 3 Research Assistant 3 <br> Senior Teaching Assistant 1 Teaching Assistant 199 Leaning Assistant 30 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| School of Policy <br> Studies Department of Policy <br> Studies <br>  Depal | 17 | 0 | 6 | 0 | 3 | 2 | 2 | 2 | 28 | 4 |  | 14 | 7 | 26.0 |  | (Lecturer: ALE 2) |
| Department of Applied Informatics | 8 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 11 | 0 |  | 10 | 5 | 32.3 |  |  |
| Department of Urban Studies | 9 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 12 | 0 |  | 10 | 5 | 24.3 |  |  |
| Department of International Policy Studies | 8 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 11 | 0 |  | 10 | 5 | 36.9 |  |  |
| General Education, etc. | 0 | 0 | 0 | 0 | 9 | 9 | 0 | 0 | 9 | 9 |  | 0 | 0 | 66.9 |  | (Lecturer: ALE 9) |
| School of Policy Studies Subtotal | 42 | 0 | 13 | 0 | 14 | 11 | 2 | 2 | 71 | 13 | 2 | 44 | 22 | 33.9 | (75) | (Assistant:Contract Assistant 2) Senior Teaching Assistant 5 Administrative Assistant 4 Teaching Assistant 6 Student Assistant 76 Learning Assistnt 31 |


| Undergraduate School, Department, etc. |  | Full-time Instructor |  |  |  |  |  |  |  |  |  | Assistant | Number of Full-itime <br> Instructors Required by <br> Standards for <br> Establishment of <br> Universities |  | Number of <br> Enrolled <br> Students per <br> Full-time <br> Instructor <br> $[$ TTable 4 (B)/Toal <br> (A)] | Part-time Instructor | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Professor |  | Associate Professor |  | Lecturer |  | Assistant Professor |  | Total (A) |  |  |  |  |  |  |  |
|  |  |  | Special Professor (included in the otal) |  | $\left\{\begin{array}{c}\text { Special Profesos } \\ \text { (included in the } \\ \text { toala) }\end{array}\right.$ |  | $\left\{\begin{array}{c}\left\{\begin{array}{c}\text { Special Professor } \\ \text { (included in the } \\ \text { total) }\end{array}\right. \\ \hline\end{array}\right.$ |  | $\left\{\begin{array}{c} \text { Special Professor } \\ \text { (included in the } \\ \text { total) } \end{array}\right.$ |  | $\left\{\begin{array}{c}\text { Special Professor } \\ \text { (included in the } \\ \text { total) }\end{array}\right.$ |  |  | Professors among them |  |  |  |
| School of Human Welfare Studies | Department of Social Work | 12 | 0 | 3 | 1 | 0 | 0 | 1 | 1 | 16 | 2 |  | 10 | 5 | 34.4 |  |  |
|  | Department of Social Organization Development | 6 | 0 | 2 | 0 | 0 | 0 | 2 | 2 | 10 | 2 |  | 8 | 4 | 31.4 |  |  |
|  | Department of Holistic Human Sciences | 9 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 12 | 0 |  | 10 | 5 | 36.3 |  |  |
|  | General Education, etc. | 2 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 5 | 2 |  | 0 | 0 | 0.0 |  | (Lecturer : IEFL1) |
| School of Human Welfare Studies Subtotal |  | 29 | 0 | 8 | 1 | 2 | 1 | 4 | 4 | 43 | 6 | 5 | 28 | 14 | 31.2 | (101) | (Assistant:Laboratory Assistant 5) <br> Senior Teaching Assistant 1 <br> Administrative Assistant 1 <br> Teaching Assistant 16 <br> Learning Assistant 9 |
| School of Education | Department of Education | 31 | 0 | 12 | 2 | 1 | 0 | 0 | 0 | 44 | 2 |  | 17 | 9 | 32.9 |  |  |
|  | General Education, etc. | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 |  | 0 | 0 | 0.0 |  |  |
| School of Education Subtotal |  | 32 | 0 | 13 | 2 | 1 | 0 | 0 | 0 | 46 | 2 | 0 | 17 | 9 | 32.5 | (83) | Administrative Assistant 8 <br> Teaching Assistant 6 <br> Learning Assistant 29 |
| School of International Studies | Department of International Studies | 25 | 0 | 6 |  | 2 | 2 | 0 | 0 | 33 | 4 |  | 17 | 9 | 37.8 |  |  |
|  | General Education, etc. | 0 | 0 | 0 | 0 | 12 | 12 | 0 | 0 | 12 | 12 |  | 0 | 0 | 0.0 |  | (Lecturer: Assistant Professor(Fixedterm system D) 3, IEFL 5, Full-time Instructors for Language Education 4) |
| School of International Studies Subtotal |  | 25 | 0 | 6 | 2 | 14 | 14 | 0 | 0 | 45 | 16 | 0 | 17 | 9 | 28.3 | (60) | Administrative Assistant 4 Teaching Assistant 2 Learning Assistant 7 |
| (Other Undergraduate School Educational Institute) |  |  |  |  |  |  |  |  |  | 0 | 0 |  |  |  |  |  |  |
| Number of Full-time Instructors Designated According <br> to the University's Admission Capacity |  | $7$ | $\rightarrow$ |  |  | $7$ |  |  |  |  |  | 17 | 178 | 89 |  |  |  |
| Undergrad | ate School Total | 439 | 1 | 105 | 7 | 50 | 43 | 43 | 37 | 637 | 88 |  | 516 | 261 | - | 882 |  |


| Graduate School/Department |  | Full-time Instructor |  |  |  | Assistant | Number of Full-time Instructors Required by Standards for Establishment of Universities |  |  |  | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Research Instructor  <br> Total Professors <br> Number Included in the <br> Total  |  | Assistant Research Instructor | Total |  | $\begin{array}{\|c\|c\|} \hline \text { Research Instructor } \\ & \begin{array}{\|c\|c\|} \text { Professors } \\ \text { Total Number } & \text { nclududed in } \\ & \text { the Total } \\ \hline \end{array} \\ \hline \end{array}$ |  | Assistant Research Instructor |  |  |
| Graduate School of Theology | Graduate Department of Theology (Master's Course) | 8 | 7 | 2 | 10 |  | 2 | 2 | 3 |  |  |
|  | Graduate Department of Theology (Doctoral Course) | 6 | 6 | 4 | 10 |  | 2 | 2 | 3 |  |  |
| Graduate School of Theology Subtotal |  | 14 | 13 | 6 | 20 | 0 | 4 | 4 | 6 | (1) |  |
| Graduate School of Humanities | Graduate Department of Culture and History (Master's Course) | 26 | 24 | 1 | 27 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Culture and History (Doctoral Course) | 24 | 24 | 3 | 27 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Integrated Psychological Sciences (Master's Course) | 17 | 16 | 1 | 18 |  | 3 | 2 | 3 |  |  |
|  | Graduate Department of Integrated Psychological Sciences (Doctoral Course) | 13 | 13 | 1 | 14 |  | 2 | 2 | 3 |  |  |
|  | Graduate Department of Literature and Linguistics (Master’s Course) | 30 | 29 | 1 | 31 |  | 3 | 2 | 2 |  |  |
|  | Graduate Department of Literature and Linguistics (Doctoral Course) | 29 | 29 | 2 | 31 |  | 3 | 2 | 2 |  |  |
| Graduate School of Humanities Subtotal |  | 139 | 135 | 9 | 148 | 0 | 19 | 14 | 16 | (49) | Research Scientist 3, Research Assistant 2 |
| Graduate School of Sociology | Graduate Department <br> of Sociology (Master's <br> Course) | 37 | 27 | 0 | 37 |  | 3 | 2 | 3 |  |  |
|  | Graduate Department of Sociology (Doctoral Course) | 20 | 20 | 17 | 37 |  | 3 | 2 | 3 |  |  |
| Graduate School of Sociology Subtotal |  | 57 | 47 | 17 | 74 | 0 | 6 | 4 | 6 | (11) |  |



| Graduate School/Department |  | Full-time Instructor |  |  |  | Assistant | Number of Full-time Instructors Required <br> by Standards for Establishment of Universities |  |  |  | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Research Instructor   <br>  Total Professors <br> Number Included in the  <br> Total   |  | Assistant Research Instructor | Total |  | Research Instructor |  | Assistant Research Instructor |  |  |
|  |  | Total Number | $\begin{array}{\|l} \hline \text { Professors } \\ \text { Included in } \\ \text { Ite Total } \end{array}$ |  |  |  |  |  |  |
| Graduate School of Science and Technology | Graduate Department of Mathematical Sciences (Master's Course) |  |  | 10 | 10 | 1 | 11 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Mathematical <br> Sciences (Doctoral Course) | 10 | 10 | 1 | 11 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Physics (Master's Course) | 16 | 16 | 6 | 22 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Physics (Doctoral Course) | 12 | 12 | 10 | 22 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Chemistry (Master's Course) | 18 | 18 | 5 | 23 |  | 5 | 4 | 2 |  |  |
|  | Graduate Department of Chemistry (Doctoral Course) | 13 | 13 | 10 | 23 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Biosciences (Master's Course) | 12 | 12 | 5 | 17 |  | 5 | 4 | 2 |  |  |
|  | Graduate Department of Biosciences (Doctoral Course) | 10 | 10 | 7 | 17 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Informatics (Master's Course) | 10 | 10 | 1 | 11 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Informatics (Doctoral Course) | 9 | 9 | 2 | 11 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Human System Interaction (Master's Course) | 10 | 10 | 1 | 11 |  | 4 | 3 | 3 |  |  |
|  | Graduate Department of Human System Interaction (Doctoral Course) | 6 | 6 | 5 | 11 |  | 4 | 3 | 3 |  |  |
| Graduate School of Science and Technology Subtotal |  | 136 | 136 | 54 | 190 | 0 | 50 | 38 | 34 | (16) | Postdoctral Reseacher 20, Research Assistant 19 |


| Graduate School/Department |  | Full-time Instructor |  |  |  | Assistant | Number of Full-time Instructors Required by Standards for Establishment of Universities |  |  |  | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Research Instructor |  | Assistant Research Instructor | Total |  | Research Instructor |  | Assistant Research Instructor |  |  |
|  |  | $\begin{array}{c\|c} \text { Total } \\ \text { Number } \end{array}$ | Professors <br> Included in the <br> Total |  |  |  | Total Number | Professors <br> Included in <br> the Total |  |  |  |
| Graduate School of Policy Studies | Graduate Department of Policy Studies (Master's Course) | 49 | 41 | 5 | 54 |  | 5 | 4 | 5 |  |  |
|  | Graduate Department of Policy Studies (Doctoral Course) | 17 | 17 | 37 | 54 |  | 5 | 4 | 5 |  |  |
| Graduate School of Policy Studies Subtotal |  | 66 | 58 | 42 | 108 | 0 | 10 | 8 | 10 | (3) |  |
| Graduate School of Language, Communication and Culture | Graduate Department of Language, Communication and Culture (Master's Course) | 33 | 30 | 9 | 42 |  | 3 | 2 | 2 |  |  |
|  | Graduate Department of Language, Communication and Culture (Doctoral Course) | 27 | 26 | 15 | 42 |  | 3 | 2 | 2 |  |  |
| Graduate School of Language, Communication and Culture Subtotal |  | 60 | 56 | 24 | 84 | 0 | 6 | 4 | 4 | (11) | Teaching Assistant 5 |
| Graduate School of Human Welfare Studies | Graduate Department of Human Welfare Studies (Master's Course) | 25 | 24 | 0 | 25 |  | 3 | 2 | 3 |  |  |
|  | Graduate Department of Human Welfare Studies (Doctoral Course) | 13 | 13 | 12 | 25 |  | 3 | 2 | 3 |  |  |
| Graduate School of Human Welfare Studies Subtotal |  | 38 | 37 | 12 | 50 | 0 | 6 | 4 | 6 | (2) |  |
| Institute of Business and Accounting | Advanced Management Course (Doctoral Course) | 16 | 16 | 10 | 26 |  | 5 | 4 | 4 |  |  |
| Institute of Business and Accounting Subtotal |  | 16 | 16 | 10 | 26 | 0 | 5 | 4 | 4 | (41) | Research Assistant 1 Professional Engineer 1 Administrative Assistant 3 Teaching Assistant 3 |
| Graduate School of Education | Graduate Department of Education (Master's Course) | 28 | 25 | 0 | 28 |  | 3 | 2 | 3 |  |  |
|  | Graduate Department of Education (Doctoral Course) | 17 | 16 | 11 | 28 |  | 3 | 2 | 3 |  |  |



| Center, Institute, etc. | Full-time Instructor |  |  |  |  |  |  |  |  |  | Assistant | Number of Full-time <br> Instructors Required by <br> Standards for <br> Establishment of <br> Universities <br> Professors <br> Included in <br> the Total | Number of Enrolled Students per Full-time Instructor [Table 4 (B)/Total (A)] | Part-time Instructor | Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Professor |  | Associate Professor |  | Lecturer |  | Assistant Professor |  | Total (A) |  |  |  |  |  |  |
|  |  | $\begin{aligned} & \text { Special Professor } \\ & \text { (included in the } \\ & \text { total) } \end{aligned}$ |  | $\left\{\begin{array}{c}\text { Special Professor } \\ \text { (included in the } \\ \text { total) }\end{array}\right.$ |  | $\begin{aligned} & \text { Special Professor } \\ & \text { (included in the } \\ & \text { total) } \end{aligned}$ |  | $\left\{\begin{array}{c}\text { Special Professor } \\ \text { (included in the } \\ \text { total) }\end{array}\right.$ |  | $\begin{aligned} & \text { Special Professor } \\ & \text { (included in the } \end{aligned}$ total) |  |  |  |  |  |
| Language Center | 0 | 0 | 1 | 1 | 28 | 28 | 0 | 0 | 29 | 29 |  | $/$ |  | (26) | (Associate Professor: Contract As sistant Professor of English 1) <br> (Lecturer: Special Language Instructors 10,Full-time Instructors for Language Education 18) Learning Assistant 10 |
| Center for Research into and Promotion of Higher Education | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 |  |  |  |  | Laboratory Technician 2 |
| Research Center for Christianity and Culture | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |  |  |  |  |  |
| Research Center for Teacher Development | 5 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 6 | 1 |  |  |  | (27) |  |
| Center for Common Educational Programs | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |  | $1 /$ |  | (106) | (Professor: Visiting SGU Guest Professor 1, Professor(Fixed-term system B) 1) <br> Student Assistant 27 <br> Learning Assistant 12 |
| Institute for Human Rights Research and Education | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |  |  |  |  |
| Institute for Industrial Research | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 1 |  | $\sim$ |  |  | 1人)(Associate Professor: Visiting |
| Center for Japanese Language Education | 0 | 0 | 1 | 1 | 6 | 6 | 0 | 0 | 7 | 7 |  |  |  | (18) | (Associate Protessor:Special contract 1) <br> (Lecturer:Special Language Instructors 2,Full-time Instructors for Japanese 4) Learning Assistant 16 |
| Institute for the Research of Disaster Area Reconstruction | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |  |  |  |  | (Professor:Special term-limited Professor 1),Research Assistant 1 |
| Institute for Advanced Social Research | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |  |  |  | Full-time Researcher of Institute for Advanced Social Research 3 Research Assistant 1 |
| Center for International Education and Cooperation (International Education Program Office is included) | 2 | 2 | 3 | 3 | 0 | 0 | 0 | 0 | 5 | 5 |  | $/ \pi$ |  | (33) | (Professor:Special term-limited Professor 1,Visiting SGU Guest Professor 1) <br> (Associate Professor:Special term-limited Associate Professor 2,Associate Professor of JapanCanada Collaborative Education |
| Center for Career Planning and Placement (Career Design Program Office is included) | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 |  |  |  | (5) | (Lecturer: Full-time Instructors of Career Design 1) |
| Sports and Health Sciences Program Office | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | $\sim$ | - | (9) |  |
| University Museum | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 |  |  |  |  | (Lecturer: Curator 1, <br> Assistant Curator 1) |


[Note] 1. Enter the numbers of full-time instructors of undergraduate and graduate schools, professional graduate schools and research centers and institutes of the university in the blank columns. Shaded columns contain formulas.
Count full-time instructors who are leaving the job temporarily due to a leave or sabbatical among full-time instructors. However, do not include "teachers who do not conduct classes" stipulated in Article 11 of the Standards for Establishment of Universities among "Full-time Instructors."
2. Count term-limited full-time instructors stipulated in the Act on Term of Office of University Teachers, etc., among full-time instructors. Regarding other term-limited instructors such as special professors and guest professors, count only those who are recognized as equivalent to full-time instructors according to their research conditions (only full-time workers) among "Full-time Instructors" and enter the total number of full-time instructors including the number of above mentioned term-limited instructors in the left portion of the "Full-time Instructor" column under the "Professor," "Associate Professor," "Lecturer" or "Assistant Professor" columns, and only the number of term-limited full-time instructors included in the total in the "Special Professor (included in the total)" columns. For special professors who do not fall under full-time workers, enter their number in the "Part-time Instructor" column.
3. Do not count a full-time instructor redundantly in several bachelor courses or master's courses. However, you may count a full-time instructor for several different levels of courses, such as bachelor and master's courses or master's and doctoral courses (provided that the person is counted one time in each course)
4. Enter the number of part-time instructors from outside of the university (including those who concurrently hold a post in an associated junior college) in the "Part-time Instructor" column. If a part-time instructor teaches at several departments or graduate departments, count that person in every department (multiple counting is allowed). You may enter the numbers by schools instead of departments according to the structure of the university.
5. Regarding full-time administrative assistants (junior assistants, laboratory support personnel, etc.), teaching assistants (TA) and research assistants (RA), enter their position names and the numbers of the personnel engaged in the positions in the "Notes" column. If there is a department of pharmacology in the university, enter the number of instructors with practical experience in the "Notes" column.
6. In the "Number of Full-time Instructors Required by Standards for Establishment of Universities" column, enter the values that are figured out in accordance with the Appended Tables 1 and 2 of the Standards for Establishment of Universities for undergraduate schools, the 175th Public Notice of the Ministry of Education, Science, Sports and Culture issued in 1999, the "Number of Instructors Employed in Each Department of Graduate Schools" for graduate schools, and the 53th Public Notice of the Ministry of Education, Culture, Sports, Science and Technology issued in 2003, "Requirements Pertaining to Professional Graduate Schools" for professional graduate schools. If a department is established according to an approval that allows the school to use a method of calculation other than that used in this table, enter the values resulting from the calculation and the fact of the approval in the "Notes" column.
7. In the "Assistant" column, enter the number of all assistants engaged in jobs at the university regardless of their affiliations (e.g., an assistant of an undergraduate school who is concurrently engaged in a job at a graduate school must also be counted at the graduate school. An assistant working in master’s, doctoral and professional degree courses in the same school must be counted among the assistants in the respective courses.)

## <Regarding undergraduate schools and departments>

8. If there is an independent organization taking charge of a general education course, a foreign language course, a health and physical education course or a teacher-training course, enter the name of the organization and the number of its full-time instructors in the "Other Undergraduate School Educational Institute" column.
9. In the "Number of Enrolled Students per Full-time Instructor" column, enter the values calculated by dividing the number of "Enrolled Students (B)" on Table 4 by the "Total (A)" number of full-time instructors on this table. If there is an organization falling under the "Other Undergraduate School Educational Institute," proportionally allocate the instructors in the organization according to the volume of admission capacity of each school or department and calculate the Number of Enrolled Students per Full-time Instructor.
10. In the "Full-time Instructor" column, enter the number of full-time instructors including those who teach a course as a full-time instructor at a graduate school as well as its base undergraduate school (e.g., full-time instructors who are assigned to graduate schools teach all courses of undergraduate schools.)
11. If the educational structure and the instructor structure are different from each other at a university, enter appropriately the number of full-time instructors who are in charge of undergraduate school education, taking into account the required number of full-time instructors stipulated in the Standards for the Establishment of Universities.
<Regarding graduate schools>
12. "Research Instructor" refers to instructors who have the qualifications stipulated in clauses of Paragraph 1, Article 9 of the Standards for the Establishment of Universities. "Assistant Research Instructor" refers to
instructors who can assist in research instruction. Research instructors and assistant research instructors shall not be classified by whether the person is actually engaged in research instruction or assistance of research instruction, but by which qualification (designated by the university) the person possesses, his/her qualification for research instruction, or his/her qualification for
13. Enter the number of full-time instructors including those who are full-time instructors of an undergraduate school and who also teach at a graduate school in the "Full-time Instructor" column. (e.g.; Full-time instructors who are assigned to undergraduate schools teach all courses of graduate schools.)
<Regarding professional graduate schools>
14. Record the data of professional graduate schools in the "Professional Graduate School" column even if a professional graduate school is established under an existing graduate school.
15. Categorize full-time instructors according to the following definitions and names. Every full-time instructor shall be classified to one category among (1) - (4) without overlapping.
(1) Full-time Instructor: Full-time instructors of a professional graduate school of the university excluding those to whom (2), (3) or (4) apply
(2) Full-time (Concurrent) Instructor: Full-time instructors of a professional graduate school who also work as a full-time instructor of other undergraduate or graduate school or the graduate school under which this professional graduate school is established as a graduate department, in conformity with the Supplementary Provision 2 of the Standards for the Establishment of Professional Graduate Schools. However, those who counted among full-time instructors of a doctoral course shall be excluded.
(3) Instructors with Practical Experience: Full-time instructors of a professional graduate school who have a practical experience and ability stipulated in Paragraph 1, Article 2 of the 53th Public Notice of The Ministry of Education, Culture, Sports, Science and Technology issued in 2003
(4) Contracted Full-time Instructor: Instructors with practical experience who are recognized as full-time instructors according to Paragraph 2 of the above mentioned article of the above mentioned public notice even if they are not full-time instructors
[Note by KG] 1. Special term-limited instructors, I.E.F.L, Full-time Instructors of Chinese, Korean, Spanish, Special Language Instructors, Special Contract Instructors, Cross-Cultural Collage Program Supporters (Professors/Associate Professors) are included in the total in the "Special Professor (included in the total)" columns amang "Full-time Instructor"column.
16. When you write the explanation about a teacher added up in the table to notes, write into a parenthesis.
