

**Guidelines for Kwansei Gakuin University Graduate Program Admission  
through Partner University Nomination  
2025 Spring semester / Fall semester enrollment (2024 Fall Application)**

Kwansei Gakuin University (KGU) has an admission system which accepts excellent international students from our partner universities nomination. In this admission, KGU offers a scholarship covering the admission fee and the full amount of tuition for the standard length of the program to a designated number of successful candidates. In addition, KGU will nominate two (2) of the recipients of this scholarship to the Japanese Government (MEXT) Scholarship which gives them a monthly allowance, etc. (As the nominees need to satisfy qualifications and conditions designated by MEXT, KGU cannot guarantee the acceptance of a MEXT Scholarship.)

\*The nominee of scholarship is selected from successful applicants for examination.

\*If you are not selected for the scholarship, you can apply for the tuition reduction and KGU scholarship (see page 11).

## 1. Applicable Departments

Name of Graduate School	Program Type	Course/Field of Study	Enrollment Date	Standard Length of the Program	Language of Instruction	Number of Applicants
<b>Graduate School of Humanities</b> <a href="https://global.kwansei.ac.jp/academics/undergraduate/school_humanities">https://global.kwansei.ac.jp/academics/undergraduate/school_humanities</a>	Master's	Philosophy and Ethics, Asian History, Japanese Literature and Linguistics	APR. 2025	2 Years	Japanese	A few students
	PhD	Asian History		3 Years	Japanese	
<b>Graduate School of Sociology</b> <a href="https://global.kwansei.ac.jp/academics/undergraduate/school_sociology">https://global.kwansei.ac.jp/academics/undergraduate/school_sociology</a>	Master's	All Fields		2 Years	Japanese	
	PhD	All Fields		3 Years	Japanese	
<b>Graduate School of Economics</b> <a href="https://global.kwansei.ac.jp/academics/undergraduate/school_economics">https://global.kwansei.ac.jp/academics/undergraduate/school_economics</a>	Master's	All Fields		2 Years	Japanese	
	PhD	All Fields		3 Years	Japanese	
<b>Graduate School of Business Administration</b> <a href="https://global.kwansei.ac.jp/academics/undergraduate/school_business_administration">https://global.kwansei.ac.jp/academics/undergraduate/school_business_administration</a>	Master's	All Fields		2 Years	Japanese	
	PhD	All Fields		3 Years	Japanese	
<b>Graduate School of Policy Studies</b> <a href="https://global.kwansei.ac.jp/academics/undergraduate/school_policy_studies">https://global.kwansei.ac.jp/academics/undergraduate/school_policy_studies</a>	Master's	Graduate Department of Policy Studies	APR. 2025 or SEP. 2025*	2 Years	Japanese	
		Graduate Department of UN System Policy Studies	*Only for the Graduate Department of UN System Policy Studies	2 Years	English	

	PhD	Graduate Department of Policy Studies		3 Years	Japanese	
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Name of Graduate School	Program Type	Course/Field of Study	Enrollment Date	Standard Length of the Program	Language of Instruction	Number of Applicants
<b>Graduate School of Language, Communication and Culture</b> <a href="https://global.kwansei.ac.jp/academics/graduate/language_communication_culture">https://global.kwansei.ac.jp/academics/graduate/language_communication_culture</a>	Master's	All Fields	APR. 2025  APR. 2025 or SEP. 2025	2 Years	Japanese	A few students
	PhD	All Fields		3 Years	Japanese	
<b>Graduate School of Science and Technology</b> <a href="https://global.kwansei.ac.jp/international/degree">https://global.kwansei.ac.jp/international/degree</a> <a href="https://sci-tech.ksc.kwansei.ac.jp/en/">https://sci-tech.ksc.kwansei.ac.jp/en/</a>	Master's	All Fields		2 Years	Japanese	
	International Master's Program	Physics, Nanotechnology for Sustainable Energy, Chemistry, Applied Chemistry for Environment, Bioscience, Biomedical Chemistry		2 Years	English	
	PhD	All Fields		3 Years	Japanese or English	
<b>Institute of Business and Accounting</b> <a href="https://iba.kwansei.ac.jp/en/mce/">https://iba.kwansei.ac.jp/en/mce/</a>	Professional Degree Program	International Management Course (MBA program)		2 Years	English	

- \*1 Each Graduate School will accept only a few students. Please note that KGU may refuse your nomination when and if applications are concentrated on certain schools.
- \*2 An online video interview may be held in order to verify the nominee's language skills or research fields.
- \*3 Please refer to the guideline in Japanese for programs taught in Japanese.

## 2. Recommendation Standards (Qualifications)

### I. Common Qualifications for All Graduate Schools

Nominees must meet the following qualifications (1) and (2). Nominees applying for the Master's Program and Professional Degree Program must also meet the qualification (3).

- (1) Nominees must have foreign citizenship.
- (2) Nominees must either have obtained a designated degree from one of KGU's partner universities (See attached list of partner universities). The designated degrees are shown in "II. Individual Requirements for Graduate Schools".
- (3) Nominees for the Master's Program and Professional Degree Program must have completed 16 years of school education in a foreign country. If the nominees are not satisfied this requirement, as they may need take the individual admission eligibility assessment by KGU, please contact the Center for International Education and Cooperation office at KGU no later than September 18, 2024. (Email: [intl-admissions@kwansei.ac.jp](mailto:intl-admissions@kwansei.ac.jp))

### II. Individual Requirements for Graduate Schools

#### <Graduate School of Humanities> 【Japanese Only】

Nominees must meet the following qualifications (1) to (5).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.  
Nominees for the Doctoral Program must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.
- (2) Nominees' Japanese or English language ability and field of specialization could be verified by an international telephone call, etc., and nominees must obtain approval of a prospective faculty member for supervision before submitting applications.
- (3) Nominees must have taken two EJU subjects, "Japanese as a Foreign Language" and "Japan and the World".
- (4) Nominees must have a score of 300 or higher on the EJU's "Japanese as a Foreign Language" test (Total of "Listening", "Listening-Reading" and "Reading"), and have a score of 40 or higher on the "Writing" test.
- (5) Nominees have passed the Japanese Language Proficiency Test (JLPT) N1 (Level 1 before 2009) with a score of 130 or higher.

#### <Graduate School of Sociology> 【Japanese Only】

Nominees must meet the following qualifications (1) to (4). Nominees whose native language is not English must also meet the requirements in (5).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.  
Nominees for the Doctoral Program must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.
- (2) Nominees must have majored in sociology, social psychology, cultural anthropology, or folkloristics or have sufficient knowledge of one of these fields.
- (3) Nominees must have Japanese language skills sufficient to take classes in Japanese. It is desirable to have a score of 240 or higher on the EJU's Japanese as a Foreign Language test (excluding written questions), or have passed the Japanese Language Proficiency Test (JLPT) N1 (Level 1 before 2009), but this is not a recommendation criterion (application qualification).
- (4) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications.

Please refer to the PDF file ([https://www.kwansei.ac.jp/cms/kwansei\\_graduate/pdf/2025/指導教員・研究テーマ一覧表\\_2025.pdf](https://www.kwansei.ac.jp/cms/kwansei_graduate/pdf/2025/指導教員・研究テーマ一覧表_2025.pdf)) for the contact list of the faculty members of the Graduate School of Sociology, and the website of the Graduate School of the Sociology

(<https://www.kwansei.ac.jp/graduate/sociology>) for the research and education fields and major publications.

- (5) Nominees whose native language is not English must have a score of 80 or higher on the TOEFL iBT®, 550 or higher on the TOEFL PBT® or TOEFL ITP®, or 5.5 or higher on the IELTS.

\*In the Graduate School of Sociology, lectures, seminars, and other courses are taught mainly in Japanese. However, some professors may provide supervision in English. In principle, master's theses and doctoral dissertations should be written in Japanese, but there are cases where writing in English is permitted. Regarding the use of English, please check with the faculty member by whom you wish to be supervised and obtain their consent.

### **<Graduate School of Economics> 【Japanese Only】**

Nominees must meet the following qualifications (1) to (4). Nominees whose native language is not English must also meet the requirements in (5).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.  
Nominees for the Doctoral Program must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.
- (2) Nominees must have majored in economics.
- (3) Nominees must have a score of 240 or higher on the EJU's Japanese as a Foreign Language test (excluding written questions), or have passed the Japanese Language Proficiency Test (JLPT) N1 (Level 1 before 2009). If nominees do not have a certificate must submit the prescribed form issued by the Graduate School of Economics. (The applicant must be certified by a Japanese language school or other institution as equivalent to N1 of the JLPT).
- (4) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [eco-gra@kwansei.ac.jp](mailto:eco-gra@kwansei.ac.jp))
- (5) Applicants from non-English speaking countries must have one of the following scores or qualifications. ① A score of 62 or higher on the TOEFL iBT® (MyBest scores cannot be used), ② A score of 600 or higher on the TOEIC® L&R (excluding IP tests), ③ A grade pre-1 or higher on the EIKEN (Test in Practical English Proficiency), ④ A score of 5.0 or higher on the IELTS. (The test must have been taken within the past two years from the date of application.)

### **<Graduate School of Business Administration> 【Japanese Only】**

Nominees must meet the following qualifications (1) to (4). Nominees whose native language is not English must also meet the requirements in (5).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.  
Nominees for the Doctoral Program must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.
- (2) Nominees must have majored in Commercial Science or Business Administration.
- (3) Nominees must have a score of 240 or higher on the EJU's Japanese as a Foreign Language test (excluding written questions), or have passed the Japanese Language Proficiency Test (JLPT) N1 (Level 1 before 2009).
- (4) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [sba\\_gra@kwansei.ac.jp](mailto:sba_gra@kwansei.ac.jp))
- (5) Nominees whose native language is not English must have a score of 80 or higher on the TOEFL iBT®, 550 or higher on the TOEFL PBT® or TOEFL ITP®.

### **<Graduate School of Policy Studies>**

■ **Graduate Department of Policy Studies (Master's Program • Doctoral Program)**  
**【Japanese Only】 :**

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.

Nominees for the Doctoral Program must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.

- (2) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [ksc-admission@kwansei.ac.jp](mailto:ksc-admission@kwansei.ac.jp))

For a list of faculty members (tentative), please check the QR code on the right.



- (3) Nominees must have a score of 270 or higher on the EJU's Japanese as a Foreign Language test (including written questions), or have passed the Japanese Language Proficiency Test (JLPT) N1.

### ■ Graduate Department of UN System Policy Studies (Master's Program) 【English Only】 :

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees for the Master's Program must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.

- (2) Nominees must have adequate English language ability to study in English.

- (3) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [ksc-admission@kwansei.ac.jp](mailto:ksc-admission@kwansei.ac.jp))

For a list of faculty members, please check the the following Graduate School Website.

<https://www.kwansei.ac.jp/graduate/policy/unsys>



### <Graduate School of Language, Communication and Culture > 【Japanese Only】

#### ■ Master's Program

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees must either have obtained a degree equivalent to or higher than a Bachelor's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be 22 years of age at the time of enrolment.

- (2) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [genkomi@kwansei.ac.jp](mailto:genkomi@kwansei.ac.jp))

It is not guaranteed that you will be able to contact a prospective faculty member.

- (3) Nominees must have passed the Japanese Language Proficiency Test (JLPT) N1, or those with equivalent Japanese language skills.

#### ■ Doctoral Program

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees must have obtained a degree equivalent to or higher than a Master's degree from KGU's partner universities, or be expected to complete such a degree prior to enrolment, and be at least 24 years of age at the time of enrollment.

- (2) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [genkomi@kwansei.ac.jp](mailto:genkomi@kwansei.ac.jp))

- (3) Nominees must have passed the Japanese Language Proficiency Test (JLPT) N1, or those with equivalent Japanese language skills.

### <Graduate School of Science and Technology>

#### ■ Master's Program 【Japanese Only】

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees must either have obtained a Bachelor's degree or is expected to complete a Bachelor's

degree prior to enrolment.

- (2) Nominees must have adequate Japanese language ability to study in Japanese.
- (3) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [EngMS@kwansei.ac.jp](mailto:EngMS@kwansei.ac.jp))

#### ■International Master's Program 【English Only】

Nominees must meet the following qualifications (1) to (3).

- (1) Nominees must either have obtained a Bachelor's degree from KGU's partner universities or is expected to complete a Bachelor's degree prior to enrolment.
- (2) Nominees must have the adequate English language ability to study in English.
- (3) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [EngMS@kwansei.ac.jp](mailto:EngMS@kwansei.ac.jp))

#### ■Doctoral Program 【English or Japanese】

Nominees must meet the following qualifications (1) to (2).

- (1) Nominees must either have obtained a Master's degree from KGU's partner universities or is expected to complete a Master's degree prior to enrolment.
- (2) Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: [EngMS@kwansei.ac.jp](mailto:EngMS@kwansei.ac.jp))

#### <Institute of Business and Accounting>

##### ■Professional Degree Program 【English Only】

Nominees must meet the following qualification.

- (1) Nominees must either have obtained a Bachelor's degree from KGU's partner universities or is expected to complete a Bachelor's degree prior to enrolment.

### 3. Application/Recommended documents

All application documents must be sent from partner universities by EMS (Express Mail Service) or an alternative international parcel delivery service, to be received by the deadline at the destination. Submissions from individual applicants will not be accepted.

\*Application documents are different depending on the graduate schools.

\*Additional documents may be requested.

#### <Graduate School of Humanities>

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) A copy of the Master's thesis or summary of thesis. \*only for nominees to the Doctoral Program
- (6) Research plan (prescribed format)
- (7) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report. \*only for nominees who have one of the above
- (8) A4 size photocopy of the nominee's passport bio data page
- (9) Scholarship Application Form (prescribed format)

#### <Graduate School of Sociology>

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department

(or deputy representative recognized by the KGU graduate school)

\*No prescribed format

\*Detailed information is not necessary. Please include the nominee's name and desired program.

- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) A copy of the Master's thesis or summary of thesis. \*only for nominees to the Doctoral Program
- (6) Research plan (prescribed format)
- (7) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report. \*only for nominees who have one of the above
- (8) Original certificate of TOEFL® or IELTS score. \*only for nominees whose native language is not English
- (9) A4 size photocopy of the nominee's passport bio data page
- (10) Scholarship Application Form (prescribed format)

### <Graduate School of Economics>

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) A copy of the Master's thesis or summary of thesis (summary of thesis must be written in Japanese)  
\*only for nominees to the Doctoral Program
- (6) Research plan (prescribed format)
- (7) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report.  
\* If nominees do not have a certificate must submit the prescribed form issued by the Graduate School of Economics. (The applicant must be certified by a Japanese language school or other institution as equivalent to N1 of the JLPT).
- (8) One of the following original certificates of English proficiency(①TOEFL iBT® score, ②TOEIC® L&R score,③Certificate of passing Eiken (Test in practical English Proficiency), ④IELTS score)  
(for applicants from non-English speaking countries)
- (9) A4 size photocopy of the nominee's passport bio data page
- (10) Scholarship Application Form (prescribed format)

### <Graduate School of Business Administration>

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) Recommendation letters from home institution's supervising faculty members (written in English or Japanese)
- (6) A copy of the graduation thesis or summary of thesis (summary of thesis must be written in Japanese) \*only for nominees to the Master's Program
- (7) A copy of the Master's thesis or summary of thesis (summary of thesis must be written in Japanese)  
\*only for nominees to the Doctoral Program
- (8) *Shingaku chousasho* (進学調査書) (prescribed format)  
\* The signature of the supervisor is required. If you wish to enroll in the Graduate Department of UN System Policy Studies, your supervisor's signature is also required for approval. Follow the

instructions of your supervisor on how to sign the form.

- (9) Research plan (prescribed format) \*only for nominees to apply for the research course
- (10) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report.
- (11) Original certificate of TOEFL® score. \*only for nominees whose native language is not English
- (12) A4 size photocopy of the nominee's passport bio data page
- (13) Scholarship Application Form (prescribed format)

### <Graduate School of Policy Studies>

#### ■ Graduate Department of Policy Studies(Master's Program • Doctoral Program):

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) Recommendation letters from home institution's supervising faculty members
- (6) Research plan (prescribed format)  
\*Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: ksc-admission@kwansei.ac.jp )
- (7) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report.
- (8) One copy each of the Master's thesis and summary of the thesis (Japanese: 400 letters, English: 100 words) \*Only for nominees to the Doctoral Program
- (9) A4 size photocopy of the nominee's passport bio data page
- (10) Scholarship Application Form (prescribed format)

#### ■ Graduate Department of UN System Policy Studies(Master's Program):

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Original certificate of graduation (or completion of Master's Program) or certificate of expected graduation (or expected completion of Master's Program)
- (4) Original transcript issued by last university (or graduate school) attended
- (5) Recommendation letters from home institution's supervising faculty members
- (6) Statement of Purpose (prescribed format of Graduate Department of UN System Policy Studies)  
\*Nominees must contact and obtain approval of a prospective faculty member for supervision before submitting applications. (E-mail: ksc-admission@kwansei.ac.jp )
- (7) [For non-native English speakers] Copy of certificate of Language Test Score/ Transcript  
Submit a copy of your score report/transcript of the TOEFL iBT®TEST, TOEFL ITP®TEST, IELTS, or TOEIC®TEST. Only scores within the validity period set by each private testing organization shall be accepted.
- (8) A4 size photocopy of the nominee's passport bio data page
- (9) Scholarship Application Form (prescribed format)

### <Graduate School of Language, Communication and Culture >

#### ■ Master's Program

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Recommendation letters from home institution's supervising faculty members



- (4) Original certificate of graduation or certificate of expected graduation
- (5) Original transcript issued by last university attended
- (6) Research plan (no prescribed format, written in Japanese)
- (7) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report.
- (8) A4 size photocopy of the nominee's passport bio data page
- (9) Scholarship Application Form (prescribed format)

#### ■ Doctoral Program

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*No prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Recommendation letters from home institution's supervising faculty members
- (4) Original certificate of completion of Master's Program or certificate of expected completion of Master's Program
- (5) Original transcript issued by last graduate school attended
- (6) Research plan (no prescribed format, written in Japanese)
- (7) Copy of the Master's thesis or an alternative work and its summary (Japanese: up to 7,000 letters or English: up to 2,000 words)
- (8) Original certificate of Japanese language proficiency (EJU) score report or score confirmation, or JLPT N1 (Level 1 before 2009) certificate or score report.
- (9) A4 size photocopy of the nominee's passport bio data page
- (10) Scholarship Application Form (prescribed format)

### <Graduate School of Science and Technology>

#### ■ Master's Program

- (1) Application Form (prescribed format)
- (2) Resume (prescribed format)
- (3) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*no prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (4) Recommendation letters from the home institution's supervising faculty members
- (5) Certified original certificate of graduation or certificate of expected graduation
- (6) Original transcript issued by last university attended
- (7) Letter of intention for application to this program (prescribed format)
- (8) A4 size photocopy of the nominee's passport bio data page
- (9) Scholarship Application Form (prescribed format)

#### ■ International Master's Program

- (1) Application Form (prescribed format)
- (2) Resume (no prescribed format)
- (3) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*no prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (4) Recommendation letters from more than two home institution's supervising faculty members (alternatively from a person who knows the nominee academically)
- (5) Certified original certificate of graduation or certificate of expected graduation
- (6) Original transcript issued by last university attended
- (7) A copy of the graduation thesis or summary of thesis
- (8) Letter of intention for application to this program (double space on a maximum of 3 pages on A4 size paper)
- (9) Official certificate of English language ability (TOEIC®, TOEFL®, etc.) is recommended.

- (10) A4 size photocopy of the nominee's passport bio data page
- (11) Scholarship Application Form (prescribed format)

**■ Doctoral Program**

- (1) Application Form (prescribed format)
- (2) Resume (prescribed format)
- (3) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*no prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (4) Recommendation letter from your home institution's supervising faculty member
- (5) Original certificate of completion or certificate of expected completion
- (6) Original transcript (master)
- (7) A copy of the Master's thesis (research thesis) or an outline
- (8) Letter of intention for application to this program (prescribed format)
- (9) A4 size photocopy of the nominee's passport bio data page
- (10) Scholarship Application Form (prescribed format)

**<Institute of Business and Accounting>**

**■ Professional Degree Program**

- (1) Application Form (prescribed format)
- (2) A letter of recommendation from Dean, Head or the equivalent of the home institution/department (or deputy representative recognized by the KGU graduate school)  
\*no prescribed format  
\*Detailed information is not necessary. Please include the nominee's name and desired program.
- (3) Recommendation letter from the nominee's supervising faculty member
- (4) Original certificate of graduation or certificate of expected graduation
- (5) Original transcript issued by last university (and graduate school) attended
- (6) Letter for reason of study and report on the designated theme (prescribed format)
- (7)[For non-native English speakers] Original certificate of English language ability (TOEFL®, TOEIC®, IELTS, etc.)
- (8) Original certificate providing evidence of management-related knowledge is recommended:  
A GMAT score certificate or other evidence (thesis, or academic papers, etc.) that you are qualified to follow a graduate-level management course.
- (9) A4 size photocopy of the nominee's passport's bio data page
- (10) Scholarship Application Form (prescribed format)

\*For (7), please note that even if you declare yourself to be a native English speaker, you may be asked to submit your English score at the official application.

\*For (7) and (8), if you have no choice but to submit a copy, please write on all copies 'I hereby certify that this copy is identical to the original.' as well as put your signature and seal.

**4. Delivery Address**

Center for International Education and Cooperation  
 Kwansai Gakuin University  
 1-155 Uegahara Ichiban-cho, Nishinomiya, Hyogo 662-8501 Japan  
 TEL: +81-798-51-0952

**5. Nomination Period**

Friday, October 18, 2024 – Friday, October 25, 2024 (\*must arrive)

**6. Announcement of Application Results**

Wednesday, December 11, 2024

\*Letter of acceptance will be sent to the home institution and individual nominees. Necessary documents for admission procedures will also be shipped to individual nominees.

## 7. Entrance Exam Fee

Exempted

## 8. Scholarships

### (1) KGU Graduate Program Admission through Partner Universities Nomination Scholarship

The nominee of this scholarship is selected from successful applicants for this examination.

■ Number of Recipient: 4

■ Amount of the Scholarship: Admission fee, Full amount of tuition

■ Scholarship Period: the standard length of the program (2 years for Master's Program and Professional Degree Program, 3 years for Doctoral Program)

\*1 Any other expenses incurred will be the students' responsibility.

\*2 Results will be announced later after the announcement of application results.

### (2) Japanese Government (MEXT) Scholarships

KGU will nominate two (2) of successful candidates of "(1) KGU Graduate Program Admission through Partner Universities Nomination Scholarship" to MEXT Scholarships preferentially.

#### < MEXT Scholarship by University Recommendation >

■ Number of Recipient: 2

■ Application Requirement: Those who will enroll in September 2025 and meet all other requirements specified by the MEXT.

\*In regard to nomination of the MEXT Scholarship by University Recommendation, KGU preferentially select students from the priority area which is designated by MEXT.

■ Amount of the Scholarship: 147,000 JPY / month (Master's Program, Professional Degree Program),  
148,000 JPY / month (Doctoral Program)

Economy-class airline ticket to/from Japan (actual expense)

■ Scholarship Period: The standard length of the program (2 years for Master's Program and Professional Degree Program, 3 years for Doctoral program)

\*1 Nominees for MEXT Scholarship needs to satisfy MEXT's qualifications and conditions (such as nationality, age, academic performances, etc.). The results for the MEXT scholarship will be announced later after the announcement of application results

\*2 Nomination to a MEXT scholarship does not guarantee acceptance. The final decision will be made by MEXT.

\*3 Payment of MEXT scholarships may be suspended for various reasons, such as if and when a recipient's academic performances do not achieve the regulations.

### (3) Tuition Reduction and Scholarships

Nominees who have been accepted to KGU's Graduate Program, and who are not selected as a recipient for the scholarships above (1) (2) are eligible for the following financial support;

#### ◆ Tuition Reduction

International students whose status of residence is "Student" are entitled to tuition reduction (the reduction was 30% in 2024; however, the reduction after 2025 is subject to change).

#### ◆ KGU International Student Scholarship

KGU also provides scholarships for international students who are in need of financial aid and

maintain high academic standards. Details are as follows:

Tentative Selection Prior to Enrollment: 50% of the total amount of tuition  
Selection after university entrance: 35% of the total amount of tuition

“Tentative Selection Prior to Enrollment” is a system for selecting students to receive conditional scholarship placements before entering KGU. Approximately 40% of students will receive a conditional offer for this scholarship based on their academic records, graduation thesis, and the results of their entrance examinations. The university selects candidates who are expected to conduct outstanding research after enrollment. Selected candidates will be notified before their enrollment into the program. However, it is necessary for students to meet all requirements such as status of residence, etc., in order to be officially selected to receive the scholarship.

Various scholarships from foundations/organizations are also available other than the scholarships mentioned above.

## 9. Admissions Procedures

Successful nominees should complete the following admissions procedures within the specified period. Payment information and details will be informed to the successful nominees.

### (1) Admissions Procedures I (Payment of Admission fee)

Please transfer admission fee by Tuesday, January 7, 2025 to the designated Kwansei Gakuin University bank account.

### (2) Admissions Procedures II (Tuition and other fees)

Please transfer tuition and other fees by designated period to Kwansei Gakuin University bank account.

Spring Semester Enrollment (April) : Friday, March 14, 2025

Fall Semester Enrollment (September) : Friday, August 22, 2025

**\*Admission and tuition fees will be exempted from the above-mentioned admissions procedures for successful scholarship candidates of the above mentioned scholarship (No.8. (1)).**

Notes:

- (1) Those who fail to complete the admissions procedures (I and II) by the designated deadline will be regarded as having no intention of entering the university, and their offer will be withdrawn.
- (2) Admission fee is non-refundable and submitted documents will not be returned.
- (3) Refunds will only be applicable for tuition or other miscellaneous expenses that have been transferred within the designated periods.
- (4) After you declined admission, the cancellation of this decision is not accepted.

## 10. Tuition

### ■ Master's Program

<Graduate School of Humanities(Except for Psychological Science)> Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	265,000	265,000	530,000
Education Enhancement Fee	-	79,500	79,500	159,000
Total	200,000	344,500	344,500	889,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

<Graduate School of Humanities(Psychological Science)> Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	303,500	303,500	607,000
Research / Practicum Fee		26,000	26,000	52,000
Education Enhancement Fee	-	91,000	91,000	182,000
Total	200,000	420,500	420,500	1,041,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

<Graduate School of Sociology> Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	265,000	265,000	530,000
Education Enhancement Fee	-	79,500	79,500	159,000
Total	200,000	344,500	344,500	889,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

Students who take specific subject will be required to pay a Research/Practicum Fee of ¥25,000 only for the fall semester.

## &lt;Graduate School of Economics&gt;

Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	265,000	265,000	530,000
Education Enhancement Fee	-	79,500	79,500	159,000
Total	200,000	344,500	344,500	889,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

## &lt;Graduate School of Business Administration&gt;

Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	265,000	265,000	530,000
Education Enhancement Fee	-	79,500	79,500	159,000
Total	200,000	344,500	344,500	889,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

## &lt;Graduate School of Policy Studies&gt;

Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	343,500	343,500	687,000
Research / Practicum Fee	-	12,500	12,500	25,000
Education Enhancement Fee	-	103,500	103,500	207,000
Total	200,000	459,500	459,500	1,119,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

\* For those who select a specific faculty member as their advisor through the selection procedure of their advisor/teacher in charge, Research / Practicum Fee is 50,000 yen (annual fee).

<Graduate School of Language, Communication and Culture > Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	265,000	265,000	530,000
Education Enhancement Fee	-	79,500	79,500	159,000
Total	200,000	344,500	344,500	889,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and academic conference fees (¥4,000)

<Graduate School of Science and Technology (Include the International Master's Program)>  
Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	357,500	357,500	715,000
Research / Practicum Fee	-	43,500	43,500	87,000
Education Enhancement Fee	-	104,000	104,000	208,000
Total	200,000	505,000	505,000	1,210,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000).

Only for the Department of Mathematical Sciences, Research/Practicum Fee is 59,000 yen per year (29,500 yen per semester).

■ Professional Degree Program

<Institute of Business and Accounting> Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	720,000	720,000	1,440,000
Education Enhancement Fee	-	112,500	112,500	225,000
Total	200,000	832,500	832,500	1,865,000

**Note :** In addition to the above, students are required to pay annually a sum of ¥4,000 (¥2,000 per semester) to cover the cost of research journals distributed to students, an Alumni Association admission fee of ¥2,000, and the IBA Research Forum admission fee of ¥10,000. \*The IBA Research Forum is an association for research and networking between faculty, students and IBA graduates.

## ■ Doctoral Program

<All Graduate Schools>

Currency: Japanese Yen

	At Entrance	Spring Semester	Fall Semester	Total
Admission Fee	200,000	-	-	200,000
Tuition	-	216,000	216,000	432,000
Education Enhancement Fee	-	65,500	65,500	131,000
Total	200,000	281,500	281,500	763,000

**Note:** In addition to the above, students will be charged a fee for joining the Alumni Association (¥2,000) and other fees.

Students who take specific subject will be required to pay a Research/Practicum Fee of ¥25,000 only for the fall semester. (Graduate School of Sociology only)

### 11. Status after Admission **【Only for Graduate School of Humanities / Graduate School of Language, Communication and Culture / Graduate School of Science and Technology】**

Students enrolled in the Graduate School of Humanities / Graduate School of Language, Communication and Culture / Graduate School of Science and Technology will become special students after enrollment.

- (1) After a period of time set by each graduate school has elapsed, a student's status may be changed from Special Student to Regular Student upon the decision of the respective graduate school committee, taking into consideration their grades in various courses they have taken.  
Please check with your graduate school regarding the procedures for changing your status to a regular student.
- (2) Credits earned while being a Special Student will continue to count toward graduation.
- (3) Before a Special Student can receive a Master's or Doctoral degree, the student must become a Regular Student and remain as such for at least one semester.
- (4) [Only for Graduate School of Science and Technology] a student's status may be changed from Special Student to Regular Student after a minimum of one semester (half a year). A request for a change of status must be submitted with a letter of recommendation from the student's supervising professor to the faculty office by the end of February (In case of changing your status from the spring semester) or by the end of August (in case of changing your status from the fall semester). Students are allowed to remain at Special Student status for purposes of study, but such students will not be able to receive Master's or Doctoral degrees.

### <Contact Information>

Center for International Education and Cooperation  
Kwansei Gakuin University  
1-155 Uegahara Ichiban-cho, Nishinomiya 662-8501, Japan

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